Marion Mortgage, LLC

14637 LEE HIGHWAY #103, CENTREVILLE, VA 20121

Tel: 703-830-6680, Fax: 703-830-6682

vera@marionmortgage.com

Please understand that if we do not receive the following documents on time, your rate may not be secured since most banks will unlock the rate **within 7 days**.

Loan processing time is between 20 days to 45 days depending on different lenders. The average time is 36 days.

Refinance Loan Doc List

☐ Social Security Number
☐ Pictured ID (driver's license, passport, etc)
☐ Copy of previous 2 years' W2 (2020, 2019)
☐ Copy of past 30 days paystubs
☐ Copy of past 2 months bank statements (ALL PAGES)
☐ Copy of current homeowner insurance policy or name of agent phone number
☐ Copy of most recent mortgage statement
☐ Copy of mortgage payment history
☐ Condo fee or HOA payment history if applicable
☐ Home Owner Association's name, phone, and monthly fee if applicable
☐ If you have any rental property, for <u>each rental property</u> :
1. copy of lease,
2. copy of mortgage statement,
3. copy of property tax,
4. copy of home owner insurance
5. copy of HOA payment history if applicable
6. HOA's name, phone, and monthly fee if applicable

If you choose a <u>NO COST</u> refinance with a slightly higher rate, the following fees will be covered at the closing, but the bank will ask the closing cost back, if you refinance again within 183 days of the closing date.

What's covered:

Section A, B, C, E on Loan Estimate form:

- Underwriting fee & Broker fee
- Credit report
- Appraisal fee
- Title related fees
- Recording fee
- Government charges/fees (mortgage transfer tax to county and state etc)

What's **NOT** covered:

Section F and G on Loan Estimate form:

- Interests if any depending on what day in month you close loan
- New escrow reserve that new bank collects (old bank will refund you with any remaining balance on the escrow account in 30-60 days)
- Difference of loan balance between new loan and payoff amount (if over borrowed, credit back, if under borrowed, you have to pay. Principal balance you see on the mortgage statement is NOT equal to payoff. The final payoff will be slightly higher.)